



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	GOVERNMENT DEGREE COLLEGE, KAMALPUR
Name of the head of the Institution	Dr. Dipankar Chakrabarti
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	09436169349
Mobile no.	9436169349
Registered Email	gdckamalpur@gmail.com
Alternate Email	bcdas3744@gmail.com
Address	Garodtilla, P.O & P.S- Kamalpur, Dist.- Dhalai
City/Town	Kamalpur
State/UT	Tripura
Pincode	799285

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr. Bimal Chandra Das			
Phone no/Alternate Phone no.		09436496731			
Mobile no.		9436496731			
Registered Email		iqacgdckmp@gmail.com			
Alternate Email		bcdas3744@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://www.gdcktripura.nic.in/pages/iqac.html			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://www.gdcktripura.nic.in/pages/ac.html			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.24	2017	23-Dec-2017	22-Jan-2022
6. Date of Establishment of IQAC			24-Apr-2014		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		
Students Feedback	28-Feb-2019		421		

	10	
Teachers Feedback	27-Nov-2018 2	27
Parent Teacher meeting	26-Sep-2018 1	41
Workshop with teachers for ICT Based class	01-Nov-2018 1	27
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GDC, Kamalpur	Infrastructure	RUSA	2019 365	8876262
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Request for Introduction bioscience(pass course). 2.Request for the introduction of Honours Courses in Physics, Chemistry, and Mathematics in Govt. Degree College, Kamalpur.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
nil	nil
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	18-Dec-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution ensures effective curriculum delivery through a well planned and documented process. The College follows the curriculum designed by Tripura University (Central University), Suryamaninagar, Agartala, Tripura. At the beginning of every academic year, the college chalks out an academic calendar. The principal of the college sets the time table schedule of each subject for teaching which includes lecture hours. The head of the departments conducts academic planning meeting to plan and organize the schedule of lectures and distributes the syllabus among the faculty members of their departments. The faculty members are instructed by the head of departments to complete the syllabus within a stipulated time. If for any reason, a faculty fails to finish his/her syllabus within the stipulated time, he/she is being asked to arrange extra classes for his/her subject. As per the requirement, new books are ordered with the concern of subject teachers and students. For the implementation of the curriculum, teachers have included teaching methods such as presentation, assignments, and seminars for effective teaching. The college receives regular updates of circulars through letters and emails from the university, regarding the changes or modifications in the curriculum. The Principal informs the concerned teacher about changes in curriculum and gives them a copy of the same. The faculties receive all sorts of support from the university and college to understand the curriculum. Timely meetings are conducted and instructions are given for submission of Assignments and conducting Internal assessment test and Projects are well planned and executed before the final examination.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
0	0	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	nil	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
nil	Nil	Nil
No file uploaded.		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	BA	421
BSc	BSc	2
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Collection and analysis of Feedback from Parent, Student, Teacher, Alumni, and Employers: The IQAC Cell of the Govt. Degree College, Kamalpur collects the

feedback on curriculum aspects and courses from different stakeholders such as the students, alumni, Faculty and Employers. The institution established Academic Committee in order to ensure and analyze the academic excellence at student and faculty levels. Therefore, the Academic Committee and the IQAC committee perform periodical analysis of student performance, faculty performance, utilization of infrastructure and requirements for quality enrichment in every semester. The institution thoroughly reviews the curriculum for every academic year. The college maintains an IQAC as a quality consistency and quality enhancement measure. In the supervision of IQAC, various departments and committees like Career Guidance, Anti-Ragging and Sexual Harassment Committee, etc reinforce the curriculum (only in Projects of 6th semester) by incorporating updated information and diurnal social issues. Institute collects the feedback physically from stockholders viz. Students, Parents and Teachers on Curriculum which is prescribed by the university, further college authority invites feedback through parent Teacher meeting. The college conducts annual Alumni Meet, in which suggestions and feedback are received from Alumni students. The provided feedback data is presented to the Academic Council Meeting for necessary implementation in the curriculum. Whenever any alumni visit the college, feedback is taken. Alumni surveys are conducted during alumni interaction at the alumni association meeting held every year.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BA	800	651	621
BSc	BSc	30	5	3
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1621	Nil	48	Nil	48

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
48	25	5	5	Nil	10

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institute has an integrated mentoring system where the faculty acts as a link between the students and the institution and perform the following functions- • Mentors are assigned to monitor and guide students all through the two years. • Mentors coordinate with the parents regarding the progress of the students. • Mentors also keep track of the mentees' performance during the Summer internship by continuous interaction with the industry guide designated to the student by the company. • Mentors communicate with fellow faculty and promote mentees at the time of difficulty/opportunity to help them develop further in their areas of interest. The HODs (Head of the Department) of various Departments also act as a mentor and monitor different activities of the assigned mentors and the students. The HODs will - • Meet all mentors of his/her department at least once a month for the reviewing of proper implementation of the system. • Suggest and advise mentors whenever necessary. • Initiate administrative action on a student (when necessary). • Give a detailed report of the mentoring system to the Head of the Institute from time to time. The Academic Committee of the Institute discusses the mentoring related issues at least twice in a semester and revises or upgrade the system if necessary. Benefits of a Mentoring System: • Enhances the students' confidence and challenges them by setting higher goals, taking risks and ultimately guiding them to achieve higher levels. • Individual recognition and encouragement. • Psychosocial support at the time of need. • Routine advice on balancing academic and professional responsibilities. • Mentors act as role models and facilitate leadership by developing interpersonal skills and helping students thrive in competitive environments. • Students get access to a support system (Mentors) during the crucial stages of their academic, professional and intellectual development. • Students get an insider's perspective on navigating your career in the right channel. • Students get exposure to diverse academic and professional perspectives, and experiences in various fields. • The mentees get direct access to powerful resources within your major or profession. • The mentors lay the foundation for the students to reach greater heights in their professional lives- Thereby contributing to lasting personal and professional relationship.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1621	48	1:34

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
30	25	5	Nil	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	D. Chakrabarti	Associate Professor	D. Litt
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	260	01/07/2018	30/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

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Continuous Internal Evaluation (CIE): As an affiliated institution of Tripura University, evaluation norms of the university are followed. The university has adopted major reform in evaluation by introducing Credit based grading system from the academic year 2016-17 and the institute has adopted the same. The college has adopted a method of assessing the academic performance of the students on a continuous basis. Continuous assessment in theory subjects: ? As per the TU regulations, two internal midterm exams will be conducted. As per regulations, the performance of the examinations is considered.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is published in every year before the commencement of the session. it is strictly followed by the college unless any unavoidable circumstance arrives.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[The students who took admission in the session 2016-17 are 579 in numbers. Out of 579 students the number of students who got Batchellors degree in minimum stipulated time i.e., three year, is 2018-19 430 0 0\(Zero\) 216](#)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
TDP/TDPH	BA	BA	579	430	75
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.qdckamalpur.nic.in>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	0	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	0	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
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0	0	0	Null	0
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	00	Null
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	01	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Faculty of English, Dr. D. Chakraborty awarded D. Litt	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Education	3	2.1
International	bengali	2	1.3
International	English	3	4.5
International	Physical Education	1	5.11
International	Physics	4	2.56
International	Chemistry	1	3.5
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Chemistry	3
bengali	6
physics	3
economics	2
Education	3
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
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Structural, elastic and optoelectronic characteristics of $BexZn1-xS$, $BexZn1-xSe$ and $BexZn1-xTe$ alloys-a density functional based FP-LAPW study	Utpal Sarkar	Computational Condensed Matter [ELSEVIER]	2019	1.7	Tripura University	Nil
Density functional study of structural, elastic, electronic and optical properties of $BexCd1-xS$, $BexCd1-xSe$ and $BexCd1-xTe$ alloys using FP-LAPW approach.	Utpal Sarkar	Physical B: Condensed Matter [ELSEVIER]	2019	3	Tripura University	1
Density functional calculations of structural, elastic and optoelectronic features of $MgxZn1-xS$, $MgxZn1-xSe$ and $MgxZn1-xTe$ alloys.	Utpal Sarkar	Materials Chemistry and Physics [ELSEVIER]	2019	4.9	Tripura University	1

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
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0	0	0	Null	Null	Null	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	1	Null	Null
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
0	0	Null	Null
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	Null
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Nil	nil	0	Null	Null
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	00
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	0	0	Null	Null	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
0	Nil	0	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
8876262	8876262

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Class rooms	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially	NA	2020

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Reference Books	14020	3500000	Nil	Nil	14020	3500000
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co	Computer	Internet	Browsing	Computer	Office	Departme	Available	Others
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	computers	Lab		centers	Centers		nts	Bandwidth (MBPS/GBPS)	
Existing	32	12	25	1	1	1	13	2	0
Added	1	1	2	0	0	0	0	0	0
Total	33	13	27	1	1	1	13	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
E-resource from UGC website	https://www.ugc.ac.in/subpage/EContent-URL.aspx

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
741750	741750	1433958	1433958

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning? The creation and enhancement of the infrastructure of government Degree College especially depend on the policies and financial support of the concerned department of Govt. of Tripura. Research and experience have shown that the use of Information and Communication Technology (ICT) enhances the teaching and learning process and contribute to skill formation. So, for improving the teaching-learning process, and extending maximum possible educational amenities to its growing strength of learners is the primary objective of the College. Keeping in view the future infrastructural requirement of the college, a master plan of the institution has been developed. The Dept. of higher education on consultation with the college authorities have been implementing the state-funded construction works in a phase-wise manner through the government implementing agencies like PWD, Rural Development dept. etc. The college authority also submits plan and proposal to UGC and RUSA for infrastructure grants and utilizes the fund released by them to augment infrastructural facilities. The policy of the College is to provide its teachers with good infrastructural facilities. The college, therefore, seeks to expand its infrastructure to cope up with the horizontal and vertical academic growth by mobilizing funds from different agencies like University Grants Commission (UGC), RUSA, State Govt. of Tripura, M. P. Local Area Development Fund, M.L.A. Fund etc.

<http://gdcktripura.nic.in>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	post metric scholarship and BR Ambedkar scholarship	945	298210
Financial Support from Other Sources			
a) National	00	Nil	0
b) International	00	Nil	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
soft skill	19/03/2019	300	GDCK
yoga	27/07/2018	200	GDCK
counselling	20/09/2018	300	GDCK
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	TPSC Exam	25	5	35	15
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
00	Nil	Nil	NA	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	579	430	BA	Tripura University	MA
2018	774	365	BA	Tripura University	MA
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Civil Services	6
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
march past competition	subdivision level	30
Inter College Competition	State level	50
National Sports Day	college level	100
Annual Sports	College Level	200
International Yoga Day	College Level	100
Volley Ball in Republic Day	College level	35
Akhil memorial knockout football tournament	district level	25
subcivision level march past	subcivision level	30
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	nil	Nil	Nil	Nil	00	nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Selection Constitution: The Council is elected through election for an academic session. The Principal of the College is the President of the Council by virtue of post. The office-bearers of the Council are elected by the voting of general students. The class representatives are elected by the voting of the particular class. The constitution or guidelines are time to time given by the Directorate of Higher Education, Govt. of Tripura. The Council consists of 18 members as

Office bearers. Activities: The student's union council is involved actively in all types of student's welfare as well as institutional developmental activity. The council also looks into the students problems like accommodation, stipend, admission, cultural and activities organized by the college. The students' union council also organizes diverse cultural and socio-developmental program like blood donation camp, awareness rally, Swaraswati Puja, Teachers' Day celebration, games and sports, provides financial supports to backward students and in other emergencies. Student's union council is also involved in raising the academic issues by giving deputation to the Principal, DM and the Minister concerned. Funding: The only source of funding of the Council is the annual subscription received at the time of admission which is spent for its day-to-day activities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

225

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

02

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Practices of decentralization and participative management during 2018-2019
 Institution practices Decentralization and Participative Management. The success of an institution is the result of the combined efforts of all who work towards attaining the vision of the institution. Right from the convener of the Management Committee to the staff and students, all the stakeholders have a role to play in the building of the college. Their involvement and cooperation in devising and implementing decision making policies for academic and administrative affairs through various bodies and committees have contributed to the growth of the college. The institution focuses keenly on decentralization by intending equal opportunity (equal role to participate in the functioning of the Institution management comprises of the management committee, college teachers council and each committee have been provided with specific functions cater to the needs of institution for the ongoing progress and development of the Institution. Management committee takes the case of infrastructure facilities which fulfil the quality and the required needs of the higher education bodies to reach the set goals or benchmarks of the Institution. It also extends all the amenities for the teaching and nonteaching faculty and students. College Governing Council takes care of financial management and the implementation of facilities for the institution with the cries to upgrade the standard of amenities which supports effectively the teaching-learning and research aspects. It guides and articulates the available resources and provides freehand to the head of the Institution to carry out the activities in order to reach the expected maximum standard, in turn, to motivate the teaching and non-teaching faculty to work according to the goal

set. Teacher guardian committee is available in college taking care of students from the first year of student's admission. 5. Participative Management:- ? The institution promotes the culture of participative management at the strategic level, functional level and operational level. ? Strategic level:- The Principal, governing body, Teachers and the IQAC are involved in defining policies procedures, framing guidelines and rules regulations pertaining to admission, examination, code of conduct-discipline, grievance, support services, finance etc ? Functional level: Faculty members share knowledge among themselves, students and staff members while working for a committee. Principal and faculty members are involved in joint research and have published papers Operational level: The Principal and faculty members interact with government and external agencies faculty members maintain interactions with the concerned departments of affiliating university. Students and office staff join hands with the Principal and faculty for the execution of different academic, administrative, extension related, co- and extracurricular activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	As such the college has no scope to arrange industry interaction for students. However students get the opportunities to have an idea about the field by attending carrier counseling programmes arranged by the college.
Human Resource Management	The National Service scheme (NSS) Unit of Government Degree College Kamalpur, plays an active role in inculcation of social and moral values among students through various activities in the college. It is a part of the extension activities in the college to equip students with humane values so that they would become the true citizens of a nation in future. The college regularly organizes blood donation camp health camp in association with various organisations like Kamalpur Nagar panchayat to grow sense of social responsibilities amongst the students.
Research and Development	Research and Development: The college has separate Research Development and Seminar Workshop Committee The college has well equipped laboratories for practical works. The college encourages teachers to organize state /national level seminars /workshops. So far one international and two national level seminars have already been organized from 2012-16. Moreover every department is following the practice of organizing Departmental seminars from time to

time. The faculties of the college are encouraged to refresh their skills through participation in faculty development programmes such as Orientation/Refresher courses etc. The faculties are also encouraged to submit research Projects to various funding agencies for the publications. The college also invites academic luminaries of diverse backgrounds to speak on various occasions, such as Bimal Singha Memorial Lecture etc.

Teaching and Learning

Teaching and Learning: The college ensures transparency in the admission process by publishing merit list prepared by the Admission Committee. All necessary information's regarding the curricula are provided to the students through an induction programme at the beginning of the academic session. Lesson plans, teacher's diary, feedback etc are taken into account in all the departments. In addition to the traditional class room teaching, ICT based class teaching techniques have also been inducted in the teaching and learning process. The college regularly updates its library with the inclusion of several new titles in textbooks and reference books. In addition to this E-learning resources have also been inducted to strengthen the library. Sufficient space is being provided to the students for reading in the library.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	<p>1. Administration: The Administration of the College functions with E-governance system at Government, Society and College level. Even though the college is established near Tribal areas of Dhalai district, the college tries their best to keep in touch with the latest tools of administration with available tools in hand. With the help of the developed technological world, college staff uses the same for administration purpose. Such as the use of Smartphone with an inbuilt social app like Gmail and WhatsApp they share the notes to students. It helps to provide the brief notice of any event to happen on college WhatsApp Group for awareness and of the smooth functioning of the same. The college has Biometric</p>

	attendance for teaching and non-teaching staff. The college campus is equipped with CCTV Cameras at every place of need.
Finance and Accounts	Finance and Accounts: The college uses the CTOS software for E-governance for transparent functioning of the Finance and Accounts department of the college. This helps to increase the efficiency of staff towards the accuracy in financial transactions. The college conducts a regular audit of annual books of accounts. The administrative office keeps all financial records separately as per the events and transactions made for. The administrative the office maintains the Books of Accounts properly which helps in auditing procedure.
Student Admission and Support	Student Admission and Support: The college has extended helping counter for the students which provides them several services as such Admission form Filling, Examination form filling as well as Scholarship Form filling at one place only. This service counter protects the students from outside service centre where they need to pay fees for it. The Helping counter i.e. service centre provided at college is free of cost. The College has provided the facility to the students for linking the contact number with aadhar card which was mandatory for the students as per the government rule.
Examination	Examination: The College has the separate Examination department with equipped ITC tools necessary for examination purpose. As per the requirement of the Examination department, all the necessary types of equipment are provided by the college such as Separate Desktop and Internet Facility for the online procedure of Paper Downloading and further activities for exam purpose. The examination department has a separate Machine for printing the question papers downloaded from university portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended	Name of the professional body for	Amount of support
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		for which financial support provided	which membership fee is provided	
Nil	Nil	Nil	Nil	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
15 Day Refresher Course titled "ICT: Improving the quality of Higher Education and Innovation on Higher Education"	1	01/03/2019	15/03/2019	15
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
00	0	0

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, the College has such mechanism. The external audit regarding all the government grants and non-government fund and expenditure of the College is conducted by the Office of the Accountant General of Government of Tripura. Besides this, the internal audit regarding the minor/major research project and National/International Seminar fund sanctioned by various state/national agencies and all UGC funds sanctioned for the development of the College are audited by a private C.A, as and when required. Besides these , store

verification by respective committee in frequent interval is a common practice of the institution. There was no objection in the internal audit. The external audit was done in August, 2012 for the period from 01/03/2004 to 31/08/2012 . They reported that there is no misutilisation of fund in the college. They mentioned that, there are some mistakes of entry in Stock Register. We are planning to face the next audit very recently.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	IQAC	No	GDCK
Administrative	Yes	AG audit	Yes	Higher Education

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Different departments organize parent-teacher meetings, where the teachers discuss the problems of the students with the parents and seek feedback from the parents. Parent Teacher Association (PTA) of Suryadatta National School is suitable channel for the parents to contribute in the all round development of the school and understand the systems and philosophy of CBSE Board. Role of PTA Parents play an active and important role in meeting the goals of CBSE program at Suryadatta National School. The PTA is the platform that provides simple efficient support in all practical school issues. Parents are expected to cooperate with the school to help in their development. PTA gives suggestions on behalf of parents' community for the betterment of school in all dimensions. PTA is expected to help in the working of the school by providing resources in different aspects

6.5.3 – Development programmes for support staff (at least three)

n a

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Govt. degree College, Kamalpur is committed to achieving academic excellence by promoting values, creating civic responsibility and building global competencies in a dynamic environment. The first assessment and accreditation by NAAC in year 2016 ushered the way for novel ideas of quality nourishment and to take up quality enhancement initiatives. After the first assessment and accreditation of the institute by NAAC, one of the major initiations was strengthening the institute in all academic aspects and applying for grant of new subjects and getting it sanctioned by TU. The library facility is increased. The departmental seminar is increased in numbers

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Seminar	01/11/2018	01/11/2018	01/11/2018	27
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
gender equality and justice	11/09/2018	11/09/2018	211	120

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
no

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Ramp/Rails	Yes	3
Rest Rooms	Yes	3
Scribes for examination	Yes	3
Special skill development for differently abled students	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
humanity and social responsibility	18/09/2018	it was a very successful programme, because as many as 500 students participated.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
universal values and our future	10/04/2019	10/04/2019	215
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

the campus is made eco-friendly.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Energy conservation The buildings and classrooms of the college have natural light and ventilation, so electricity is used only during extreme conditions. The Principals air conditioned cabin is provided with heavy curtains to make cooling more effective. All lights and fans are switched off immediately when not required. Computers, printers and other electronic instruments which are not in use are closed down. Compact fluorescent lamps (CFL) are used instead of 40/60 watts incandescent bulbs. Moreover the college is planning to upgrade from CFL to LED technology to further energy savings. Use of renewable energy

The college has plans to install solar panels to reduce the dependency on electricity, and promote the use of non-conventional energy and the proposal in this regard will be sent to the Ministry of New and Renewable Energy very soon.

Water harvesting In the college campus, there are total 6 (six) numbers of water bodies (ponds). Total 4 (four) numbers of water bodies contain water round the year , two of which are used for pisciculture. The remaining water bodies contain water for six/seven months starting from the rainy season. The rain water from the college campus is collected through drainage and percolation in these water bodies. The water collected is used for gardening and other secondary purposes. Plumbing maintenance is done on regular basis to prevent the wastage of water.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

www.gdcktripura.nic.in

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision:- The vision of the college is to provide quality education in tune with the National Higher Education Policy through a supportive, healthy and promising learning environment. **Mission:-** To provide all available facilities of higher learning to all the students irrespective of cast, creed, sex or religion. To develop self-esteem, confidence, creativity, integrity among the students. To promote quest for excellence and to build overall personality. To encourage lifelong association with knowledge. To promote awareness on environmental issues. To create research environment. **Objectives:-** To provide and promote quality education for all. To pursue student centric learning for

self-development and skill development among the students. To create bright and excellent human resources through multidimensional personality programmes. To make resourceful social being with good fair sense of responsibilities to society, nation and environment.

Provide the weblink of the institution

<http://www.gdcktripura.nic.in>

8.Future Plans of Actions for Next Academic Year

Future plans:- We are planning to organize a State/National Level Seminar. There are plans to introduce Micro-teaching. We are planning to organize a Essay Competition once in a year. We are planning to make some project works related to Bengali Language Literature. To introduce Master Degree Course in Bengali in the college. We are planning organize re-union ceremony in our Department.